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Approved By: Randy Burns

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## ABANDON SHIP – UNDERWAY CHECKLIST

RESPONSIBILITY	TASK	<input checked="" type="checkbox"/>	TIME	INITIALS
Master	Master makes decision to abandon vessel. Determine Evacuation routes and area of refuge	<input checked="" type="checkbox"/>		
Comm Officer	Purser advised to prepare passengers to evacuate, advised of routes and areas of refuge	<input checked="" type="checkbox"/>		
	Crew advised to prepare to evacuate by hand held radios Following announcement is made: AT THIS TIME, ALL PASSENGERS AND CREW SHOULD FOLLOW THE DIRECTION OF CREW TO EVACUATE THE VESSEL. Emergency signal sounded (more than 6 short followed by one prolonged ringing of the general alarm)	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
	Makes the following notifications: 1. Other Vessels via VHF 2. Coast Guard 3. AWSC-Portland and maintain contact 4. Local/Regional Response Organizations	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>		
Engineering	1. Secure machinery, Paddlewheel and Z-Drives 2. Secure overboard discharges on side of evacuation 3. Ensure all watertight doors are closed	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>		
Dept. Heads	Ensure passengers and crew evacuated from specific areas	<input checked="" type="checkbox"/>		
Crew Members	1. Assist Passengers in donning PFD's with PRIORITY to disabled and elderly	<input checked="" type="checkbox"/>		
	2. Launch rafts and rescue craft as directed	<input checked="" type="checkbox"/>		
	3. Assist passengers to rafts and rescue craft	<input checked="" type="checkbox"/>		
Comm Officer	Maintain communication with response vessels/agencies	<input checked="" type="checkbox"/>		
Master	Make final determination whether to stay with vessel or evacuate. Advise Purser.	<input checked="" type="checkbox"/>		
Purser	Advise Master of status of all passengers and crew after evacuation from vessel	<input checked="" type="checkbox"/>		